

MOBILE PRINTING AT YOUR LIBRARY

Print from your device at any time and collect from the library. Printing fees apply.

EMAIL

Email the document/s you would like to print to the relevant email below.

A4 B&W - Single Sided
wl-a4bwss@printspots.com

A4 B&W - Double Sided
wl-a4bwds@printspots.com

A3 B&W - Single Sided
wl-a3bwss@printspots.com

A3 B&W - Double Sided
wl-a3bwds@printspots.com

A4 Colour - Single Sided
wl-a4colss@printspots.com

A4 Colour - Double Sided
wl-a4colds@printspots.com

A3 Colour - Single Sided
wl-a3colss@printspots.com

A3 Colour - Double Sided
wl-a4colds@printspots.com

WEB PORTAL

Send a print job by going to:
<https://www.printeron.net/mrl/wellingtonlibrary>

1. Select your printer from the selection box - e.g. A4 Black and White
2. Enter your email address (used to identify your print job in the library)
3. Browse and select your file to print, and click OK
4. Your document will be uploaded to the print queue.

PRINTERON APP



Download the PrinterOn app from your preferred app store.

1. Locate and select printer
Type "Wellington" in search bar and select which printer you require - e.g. A4 Black and White.
2. Upload photo or document you would like to print. You can then modify number of copies, orientation, page range etc. before you print.
3. Tap print and type in your email address.

PAYING FOR & COLLECTING YOUR PRINTING

Your print job will be available in the print queue for a maximum of 3 days.

To pay for and collect your printing, please see library staff.

Printing Prices

A4 Black and White	\$0.30
A3 Black and White	\$0.60
A4 Colour	\$1.10
A3 Colour	\$2.20

Prices are per page per printed side.

