# MOBILE PRINTING AT YOUR LIBRARY

Print from your device at any time and collect from the library. Printing fees apply.

## **EMAIL**

Email the document/s you would like to print to the relevant email below.

A4 B&W - Single Sided cl-a4bwss@printspots.com

A4 B&W - Double Sided <a href="mailto:cl-a4bwds@printspots.com">cl-a4bwds@printspots.com</a>

A3 B&W - Single Sided <a href="mailto:cl-a3bwss@printspots.com">cl-a3bwss@printspots.com</a>

A3 B&W - Double Sided <a href="mailto:cl-a3bwds@printspots.com">cl-a3bwds@printspots.com</a>

A4 Colour - Single Sided cl-a4colss@printspots.com

A4 Colour - Double Sided <a href="mailto:cl-a4colds@printspots.com">cl-a4colds@printspots.com</a>

A3 Colour - Single Sided cl-a3colss@printspots.com

A3 Colour - Double Sided cl-a4colds@printspots.com

#### **WEB PORTAL**

Send a print job by going to: <a href="https://www.printeron.net/mrl/coonabarabranlibrary">https://www.printeron.net/mrl/coonabarabranlibrary</a>

- Select your printer from the selection box
   e.g. A4 Black and White
- 2. Enter your email address (used to identify your print job in the library)
- 3. Browse and select your file to print, and click OK
- 4. Your document will be uploaded to the print queue.

## **PRINTERON APP**



Download the PrinterOn app from your preferred app store.

- Locate and select printer
   Type "Coonabarabran" in search bar and select which printer you require e.g. A4 Black and White.
- 2. Upload photo or document you would like to print. You can then modify number of copies, orientation, page range etc. before you print.
- 3. Tap print and type in your email address.

# PAYING FOR & COLLECTING YOUR PRINTING

Your print job will be available in the print queue for a maximum of 3 days.

To pay for and collect your printing, please see library staff.

#### **Printing Prices**

A4 Black and White \$0.30 A3 Black and White \$0.60 A4 Colour \$1.10 A3 Colour \$2.20

Prices are per page per printed side.

